

May 5, 2011

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday May 5, 2011 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8: 10 P.M. by Chairman T. Frueh

1. Sunshine Statement by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- 1. The mailing of said notice to the Asbury Park Press.**
- 2. The prominent posting of said notice at the Englishtown Fire Department.**

Roll Call showed the following members in attendance:

Present: T. Frueh, T. Kirkland, P. Cooke, and G. Maresca

Absent: M. Galasso

Minutes: Minutes for the April 7, 2011 meeting motioned by T. Frueh seconded by P. Cooke.

Ayes: T. Kirkland, T. Frueh, P. Cooke, and G. Maresca

Absent: M. Galasso

Financial: The Treasurer's Report was given by G. Maresca with the recommendation to pay the attached bill list for the month of May, 2011 in the amount of \$15,856.31. Offered by P. Cooke and seconded by T. Frueh, and motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, G. Maresca, and T. Kirkland

Absent: M. Galasso

Legal and Audit:

A finalized contract from Roberts Electronics for the installation of the closed circuit security cameras.

, The Board was advised of the potential in the near future to advertise the annual proposed budget on Online.

An investigation is being conducted into the fair bidding practice for recent fire apparatus purchases.

Chief's Report: See Attached

Department Engineer's Report: See Attached

Truck Committee: punch list items still remain.

LOSAP: N/A.

Correspondence: N/A

Insurance: The Soden Agency of Jamesburg gave a brief presentation of their services.

Old Business:

Dept. President L. Sarti reported the shed project is on hold.

New Business: N/A

Resolution 2011-5

Whereas Jonathan Arnborg has been accepted for probationary membership by the Englishtown Volunteer Fire Department at their regularly scheduled monthly business meeting; additionally he has been certified as meeting the requirements as set by The Board of Fire Commission. Motioned by P. Cooke and seconded by M. Galasso.

Ayes: P. Cooke, M. Galasso, T. Frueh, and T. Kirkland

Absent: G. Maresca

Public Open Portion:

Dept. President L. Sarti advised The Board that there have been recent issues with the electronic keys on the exterior of the building during in climate weather leaving members unable to access the building for emergencies, and requested The Board consider reactivating the key pads. Discussion was held by The Board. Motion was made by T. Kirkland to temporarily reactivate the key pad system until contact could be made to the key distributor and repairs made to the key system, seconded by P. Cooke. Motion passed by a roll call vote.

Ayes: T. Frueh, P. Cooke, G. Maresca, and T. Kirkland

Absent: M. Galasso

Meeting Adjournment: at 09:08 P.M. after a motion by T. Kirkland and seconded by P. Cooke and approved by a roll call vote.

Certified at the June 2, 2011 meeting



3:48 PM

05/05/11

Accrual Basis

**Englishtown Fire District No. 1
Bill List
As of May 5, 2011**

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Check	5/5/2011	4147	Englishtown Fire Department	Contract - Volunteer ...		1,666.66	*****
Check	5/5/2011	4148	Borough of Englishtown - Water...	Utilities		169.00	*****
Check	5/5/2011	4149	Englishtown Automotive	-SPLIT-		391.78	*****
Check	5/5/2011	4150	Freehold Cartage Inc.	Utilities		79.45	*****
Check	5/5/2011	4151	Fire and Safety Services	Trucks		2,456.80	*****
Check	5/5/2011	4152	~Jersey Central Power & Light	Utilities		38.81	*****
Check	5/5/2011	4153	Jersey Central Power & Light	Utilities		879.77	*****
Check	5/5/2011	4154	Reliable Fire Protection	Building		188.50	*****
Check	5/5/2011	4155	stockel lawn	Building		2,768.24	*****
Check	5/5/2011	4156	Tasc Fire Apparatus	Fire Fighting Equipm...		67.59	*****
Check	5/5/2011	4157	Verizon	Utilities		170.69	*****
Check	5/5/2011	4158	verizon Cell	Utilities		267.40	*****
Check	5/5/2011	4159	George Lang	Administration		3,300.00	*****
Check	5/5/2011	4160	McManimon and Scotland	Administration fee		1,510.35	*****
Check	5/5/2011	4161	Staples	Office Supplies		114.63	*****
Check	5/5/2011	4162	Manalapan - Englishtown Board...	Utilities		1,086.47	*****
Check	5/5/2011	4163	NJ Natural Gas	Utilities		641.22	*****
Check	5/5/2011	4164	G Maresca	Office Supplies		58.95	*****
Total Brunswick Bank Checking					0.00	15,856.31	*****
TOTAL					0.00	15,856.31	*****

CONTRACT

THIS AGREEMENT made and entered into this day of , 2011
by and between:

The Board of Fire Commissioners, Fire District No. 1, Borough of Englishtown,
(hereinafter referred to as "The Board"); and Roberts Electronics & Security, Inc. 919 Hwy.
33, Unit # 36 Freehold, N.J. 07728 (hereinafter referred to as "The Contractor").

WITNESSETH:

In consideration of the mutual promises and covenants set forth below, the Board
and Contractor agree as follows:

1. In consideration of the payments hereinafter specified and agreed to be made
by the Board to the Contractor, the Contractor hereby covenants and agrees to deliver
and install a closed Circuit Television security system in the Englishtown Firehouse including
all components specified in the bid proposal prepared by the Contractor which documents
are incorporated herein by reference as if fully set forth at length and constitute a material
part of this contract.

2. The work will commence subsequent to the full execution of this contract
document by both parties and will be completed in an expeditious manner.

3. The price to be paid by the Board for the above described work shall be:
SEVEN THOUSAND THREE HUNDRED THIRTY DOLLARS (\$7,330.00)
PAYABLE IN FULL UPON COMPLETION AND ACCEPTANCE OF THE WORK
BY THE BOARD OF FIRE COMMISSIONERS.

TOTAL FINAL PRICE = \$7,330.00 .

(The Board does hereby certify that it is a political subdivision of the State of New
Jersey duly established pursuant to the provisions of N.J.S.A. 40A:14-70 et. seq. and,
as such, is exempt from all sales, use and other taxes).

4. The Contractor shall furnish a copy of the New Jersey Business Registration

Certificate with a signed copy of this contract.

5. The above specified work shall be covered by Contractor's standard written warranties in effect on the date of this contract, unless otherwise noted herein. The Contractor warrants that the work will be performed in accordance with the highest industry wide standards.

6. The parties to this contract agree to incorporate herein by reference the mandatory language required pursuant to P.L. 1975, C. 127 amended and supplemented from time to time by the Treasurer of the State of New Jersey concerning Affirmative Action Regulations.

7. This written contract contains all the terms and conditions agreed upon by the parties with reference to the above referenced work and takes precedence over all previous negotiations or agreements concerning said work. Each of the parties hereto agrees that it has not executed this agreement in reliance upon any warranties, representations or promises other than those contained herein.

8. This agreement may not be modified except in writing, executed by all parties to be bound by such modifications.

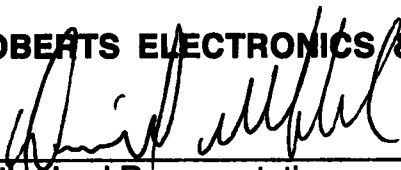
IN WITNESS WHEREOF; the Contractor and Board have caused this agreement to be executed by their authorized representatives on the date specified herein.

**BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1 ENGLISHTOWN**

Chairman

Clerk

ROBERTS ELECTRONICS & SECURITY, INC.

 *up* 4-15-11

Authorized Representative

Witness

Dated:

Englishtown Fire Department

Incident Type Report

Alarm Date Between {04/04/2011} And {04/30/2011}

Incident	Alm Date	Time	Primary Action	Property Use
111 Building fire				
11-0000116-000	04/09/2011	10:17:27	73 Provide manpower	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 3.7%
112 Fires in structure other than in a building				
11-0000112-000	04/06/2011	11:33:58	00 Action taken, Other	429 Multifamily dwelling
Incident Type Count:	1			Percent of All: 3.7%
113 Cooking fire, confined to container				
11-0000131-000	04/18/2011	13:37:22	00 Action taken, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 3.7%
131 Passenger vehicle fire				
11-0000134-000	04/26/2011	16:15:42	00 Action taken, Other	962 Residential street, road
Incident Type Count:	1			Percent of All: 3.7%
142 Brush or brush-and-grass mixture fire				
11-0000119-000	04/11/2011	13:25:49	00 Action taken, Other	931 Open land or field
Incident Type Count:	1			Percent of All: 3.7%
444 Power line down				
11-0000113-000	04/06/2011	12:55:34	84 Refer to proper	960 Street, Other
11-0000137-000	04/29/2011	13:10:00	84 Refer to proper	215 High school/junior high
Incident Type Count:	2			Percent of All: 7.4%
445 Arcing, shorted electrical equipment				
11-0000126-000	04/16/2011	09:15:51	82 Notify other	962 Residential street, road
Incident Type Count:	1			Percent of All: 3.7%
520 Water problem, Other				
11-0000133-000	04/20/2011	23:04:58	82 Notify other	962 Residential street, road
Incident Type Count:	1			Percent of All: 3.7%
651 Smoke scare, odor of smoke				

Englishtown Fire Department

Incident Type Report

Alarm Date Between {04/04/2011} And {04/30/2011}

Incident	Alm Date	Time	Primary Action	Property Use
651 Smoke scare, odor of smoke				
11-0000117-000	04/10/2011	17:18:44	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 3.7%
714 Central station, malicious false alarm				
11-0000114-000	04/07/2011	16:49:40	63 Restore fire alarm	311 24-hour care Nursing
Incident Type Count:	1			Percent of All: 3.7%
734 Heat detector activation due to malfunction				
11-0000127-000	04/16/2011	10:30:24	64 Shut down system	213 Elementary school,
Incident Type Count:	1			Percent of All: 3.7%
735 Alarm system sounded due to malfunction				
11-0000120-000	04/11/2011	16:49:01	63 Restore fire alarm	419 1 or 2 family dwelling
11-0000122-000	04/12/2011	23:51:16	63 Restore fire alarm	5001 Lumber
11-0000125-000	04/16/2011	05:52:58	63 Restore fire alarm	213 Elementary school,
11-0000128-000	04/16/2011	22:27:13	64 Shut down system	254 Day care, in commercial
11-0000130-000	04/17/2011	19:49:10	64 Shut down system	254 Day care, in commercial
11-0000135-000	04/28/2011	13:18:22	64 Shut down system	215 High school/junior high
Incident Type Count:	6			Percent of All: 22.2%
740 Unintentional transmission of alarm, Other				
11-0000123-000	04/15/2011	10:19:02	63 Restore fire alarm	211 Preschool
11-0000136-000	04/29/2011	11:30:00	00 Action taken, Other	161 Restaurant or cafeteria
Incident Type Count:	2			Percent of All: 7.4%
744 Detector activation, no fire - unintentional				
11-0000115-000	04/08/2011	13:32:23	00 Action taken, Other	419 1 or 2 family dwelling
11-0000118-000	04/10/2011	18:26:59	63 Restore fire alarm	321 Mental
11-0000124-000	04/15/2011	10:48:49	63 Restore fire alarm	213 Elementary school,
11-0000132-000	04/20/2011	20:45:38	63 Restore fire alarm	419 1 or 2 family dwelling
11-0000138-000	04/30/2011	17:37:00	63 Restore fire alarm	419 1 or 2 family dwelling
Incident Type Count:	5			Percent of All: 18.5%
745 Alarm system activation, no fire - unintentional				
11-0000129-000	04/16/2011	22:37:39	64 Shut down system	311 24-hour care Nursing

Englishtown Fire Department

Incident Type Report

Alarm Date Between {04/04/2011} And {04/30/2011}

Incident	Alm Date	Time	Primary Action	Property Use
Incident Type Count:		1		Percent of All: 3.7%

746 Carbon monoxide detector activation, no CO

11-0000121-000	04/12/2011	21:46:01	73 Provide manpower	419 1 or 2 family dwelling
Incident Type Count:		1		Percent of All: 3.7%

Total Incident Count: 27

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {04/01/2011} And {04/30/2011}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	3.57%	\$0	0.00%
112 Fires in structure other than in a building	1	3.57%	\$0	0.00%
113 Cooking fire, confined to container	1	3.57%	\$0	0.00%
131 Passenger vehicle fire	1	3.57%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	3.57%	\$0	0.00%
	5	17.85%	\$0	0.00%
4 Hazardous Condition (No Fire)				
444 Power line down	2	7.14%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	3.57%	\$0	0.00%
	3	10.71%	\$0	0.00%
5 Service Call				
520 Water problem, Other	1	3.57%	\$0	0.00%
	1	3.57%	\$0	0.00%
6 Good Intent Call				
651 Smoke scare, odor of smoke	2	7.14%	\$0	0.00%
	2	7.14%	\$0	0.00%
7 False Alarm & False Call				
714 Central station, malicious false alarm	1	3.57%	\$0	0.00%
734 Heat detector activation due to malfunction	1	3.57%	\$0	0.00%
735 Alarm system sounded due to malfunction	6	21.42%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	7.14%	\$0	0.00%
744 Detector activation, no fire -	5	17.85%	\$0	0.00%
745 Alarm system activation, no fire -	1	3.57%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	3.57%	\$0	0.00%
	17	60.71%	\$0	0.00%

Total Incident Count: 28

Total Est Loss: \$0

Englishtown Fire Department

Incidents by District (Summary)

Alarm Date Between {04/01/2011} And {04/30/2011}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
12-1 Englishtown Boro	3	10.71 %	\$0	0.00 %
26-1 Gordons Corner	7	25.00 %	\$0	0.00 %
26-2 Manalapan Township	9	32.14 %	\$0	0.00 %
26-2P Manalapan Primary Response Area	6	21.42 %	\$0	0.00 %
32-1 Millstone Township	3	10.71 %	\$0	0.00 %
Total Incident Count: 28			Total Est Losses: \$0	

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

Alarm Date Between {04/01/2011} And {04/30/2011}

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
<No Alarm Type>							
11-0000136-000	04/29/2011	00:05:00	11:30:00	11:45:00	4	1.00	161 Restaurant or
11-0000137-000	04/29/2011	00:05:00	13:10:00	14:53:00	8	13.73	215 High
11-0000138-000	04/30/2011	00:10:32	17:37:00	17:55:13	11	3.33	419 1 or 2 family
Subtotal Alarm Count	3		Subtotal Staff & Hours		23	18.07	

1 Monmouth County Radio Room

11-0000111-000	04/02/2011	00:04:00	22:15:00	22:47:00	14	7.46	962 Residential
11-0000112-000	04/06/2011	00:05:56	11:33:58	12:26:06	13	11.29	429 Multifamily
11-0000113-000	04/06/2011	00:05:29	12:55:34	13:05:40	12	2.02	960 Street, Other
11-0000114-000	04/07/2011	00:07:57	16:49:40	17:19:54	11	5.54	311 24-hour care
11-0000115-000	04/08/2011	00:12:32	13:32:23	13:47:50	11	2.83	419 1 or 2 family
11-0000116-000	04/09/2011	00:14:23	10:17:27	11:12:55	20	18.48	419 1 or 2 family
11-0000117-000	04/10/2011	00:05:16	17:18:44	17:51:56	18	9.96	419 1 or 2 family
11-0000118-000	04/10/2011	00:06:14	18:26:59	18:39:00	18	3.60	321 Mental
11-0000119-000	04/11/2011	00:08:32	13:25:49	13:38:43	10	2.15	931 Open land or
11-0000120-000	04/11/2011	00:09:59	16:49:01	16:59:46	9	1.61	419 1 or 2 family
11-0000121-000	04/12/2011	00:11:59	21:46:01	22:16:49	14	7.18	419 1 or 2 family
11-0000122-000	04/12/2011	00:01:17	23:51:16	00:39:30	13	10.45	5001 Lumber
11-0000123-000	04/15/2011	00:06:28	10:19:02	10:36:38	9	2.64	211 Preschool
11-0000124-000	04/15/2011	00:05:11	10:48:49	11:03:52	11	2.75	213 Elementary
11-0000125-000	04/16/2011	00:12:02	05:52:58	06:21:05	4	1.87	213 Elementary
11-0000126-000	04/16/2011	00:04:09	09:15:51	09:33:37	15	4.44	962 Residential
11-0000127-000	04/16/2011	00:06:36	10:30:24	10:46:50	15	4.10	213 Elementary
11-0000128-000	04/16/2011	00:05:47	22:27:13	22:56:08	19	9.15	254 Day care, in
11-0000129-000	04/16/2011	00:05:21	22:37:39	22:54:27	19	5.32	311 24-hour care
11-0000130-000	04/17/2011	00:05:50	19:49:10	20:09:37	11	3.74	254 Day care, in
11-0000131-000	04/18/2011	00:00:00	13:37:22	14:02:00	49	20.11	419 1 or 2 family
11-0000132-000	04/20/2011	00:07:22	20:45:38	20:59:57	9	2.14	419 1 or 2 family
11-0000133-000	04/20/2011	00:08:02	23:04:58	00:11:22	17	18.81	962 Residential
11-0000134-000	04/26/2011	00:03:13	16:15:42	16:29:27	9	2.06	962 Residential
11-0000135-000	04/28/2011	00:00:02	13:18:22	13:32:11	6	1.38	215 High
Subtotal Alarm Count	25		Subtotal Staff & Hours		356	161.18	

Total Incident Count 28

CHIEF ENGINEER REPORT APRIL 2011

WORK DONE ON TRUCKS

- 12-74 Cambell Supply check out anti-freeze leak and oil leak, parts on order for repairs.
Ladder rack repair so warming does not go on and checking out ride of truck and trans.
- 12-75 Replace right side head light bulb 9004
1st First Priority repairing body damage
- 12-76 Repair left side man saver with new spring kit and tighten bolts on right side
- 12-87 Englishtown Automotive service truck and trans
- 12-93 Install tank and pump, rebuilt upper half pump motor, ran new wire and fuel line for electric fuel pump
Repair short in stop lights

MISS:

- Filled 4 containers of speedy-dry
Replace female end on wire reel 2nd bay
SBP Industries service in house generator

SCOTT PACKS

- Replace 21 C-batteries packs 3,8,9,12,14,23 and 24
And replace battery cover for pack 14
Filled 43 scott bottles

MILES FOR THE MONTH

- 12-74 175
12-75 96
12-76 18

12-86 58

12-87 311

12-93 9

Total miles 667

End of Report