

**July 7, 2011**

**The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday July 7, 2011 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.**

The meeting was called to order at 8:14 P.M. by Chairman T. Frueh

**1. Sunshine Statement by Joseph D. Youssef**

**Statement is hereby given that adequate notice of this meeting was given by:**

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

**Roll Call showed the following members in attendance:**

Present: T. Frueh, T. Kirkland, G. Maresca, P. Cooke, and M. Galasso

**Minutes:** Minutes for the June 2, 2011 meeting were offered by P. Cooke and seconded by M. Galasso.  
Motion passed by a roll call vote.

**Ayes:** T. Kirkland, G. Maresca, T. Frueh, P. Cooke, and M. Galasso

**Financial:** The Treasurer's Report was given by G. Maresca with the recommendation to pay the attached bill list for the month of June, 2010 in the amount of \$52,864.92 Offered by P. Cooke and seconded by T. Frueh and motion passed by a roll call vote:

**Ayes:** P. Cooke, T. Frueh, G. Maresca, M. Galasso, and T. Kirkland

**Legal and Audit:**

J. Youssef introduced a resolution adopted by title at the June 2, 2011 meeting where the Board opted to adopt the Englishtown Fire Bureau and accept responsibilities of code enforcement within the Borough.

J. Youssef brought to the attention of the Board the Borough council's intent to reach out to the Englishtown Fire Dept. regarding training in ice and cold water rescue.

R. Petrics reported The 2010 audit is under way.

**Chief's Report:** See Attached

**Department Engineer's Report: See Attached**

**Truck Committee: 12-74 is being stripped of equipment and will be sent to Spartan's factory in Michigan to perform the addition of the frame rail, estimated time for the truck to leave is within the next week, and an undetermined time frame for the work to be completed.**

**LOSAP: No activity**

**Correspondence: N/A**

**Insurance: N/A**

**Old Business: Dept. President L. Sarti approached the Board regarding the two storage sheds. He reported that the work has been unable to be done in house due to busy work schedules and requested authorization to seek quotes for the work, permission was granted by the Board. Also President Sarti reported on 7/13 he would be meeting a contractor for a quote on the meeting room floors.**


**New Business:**

**T. Kirkland brought to the attention of the Board Chief Hall and the Department officers are developing a written respiratory protection, bloodborne, and right to know plans for adoption by the Board at the August meeting in preparation for an inspection by PEOSHA.**

**Public Open Portion: N/A**

**Meeting Adjournment: at 9:07 P.M. after a motion by T. Kirkland and seconded by P. Cooke and approved by a roll call vote.**

**Certified at the August 4, 2011 meeting:**

  
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5:44 PM  
 07/07/11  
 Accrual Basis

**Englishtown Fire District No. 1**  
**Bill List**  
 As of July 31, 2011

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							
Check	7/7/2011	4185	Brunswick Bank & Trust	Bond Note Interest		11,140.89	*****
Check	7/7/2011	4186	Englishtown Fire Department	Contract - Volunteer ...		1,866.66	*****
Check	7/7/2011	4187	englishtown firemens relief	-SPLIT-		21,200.00	*****
Check	7/7/2011	4188	Englishtown Automotive	Trucks		565.85	*****
Check	7/7/2011	4189	Emergency equipment sales	Trucks		1,019.88	*****
Check	7/7/2011	4190	Fire and Safety Services	Trucks		2,670.95	*****
Check	7/7/2011	4191	Freehold Cartage Inc.	Utilities		79.45	*****
Check	7/7/2011	4192	First Responder	Dues and Subscriptio...		30.00	*****
Check	7/7/2011	4193	Family Practice	Other Professional		198.00	*****
Check	7/7/2011	4194	Fire and Safety Services	Trucks		54.52	*****
Check	7/7/2011	4195	-Jersey Central Power & Light	Utilities		20.91	*****
Check	7/7/2011	4196	Municipal Emergency Services	Fire Fighting Equipm...		79.06	*****
Check	7/7/2011	4197	Manalapan - Englishtown Board...	Utilities		1,021.35	*****
Check	7/7/2011	4198	NJ Natural Gas	Utilities		44.37	*****
Check	7/7/2011	4199	NJ Fire Equipment	Fire Fighting Equipm...		828.88	*****
Check	7/7/2011	4200	Roberts Electronics	Building		7,330.00	*****
Check	7/7/2011	4201	Staples	Office Supplies		99.95	*****
Check	7/7/2011	4202	-Verizon	Utilities		1,358.11	*****
Check	7/7/2011	4203	Verizon	Utilities		183.35	*****
Check	7/7/2011	4204	State of nj dept. of labor and wo...	Miscellaneous		5.00	*****
Check	7/7/2011	4205	Internal Revenue Service	Other Payroll Liabilities		1,265.23	*****
Check	7/7/2011	4206	Jersey Central Power & Light	Utilities		742.51	*****
Check	7/7/2011	4207	Tim Kirkland	Training		1,280.00	*****
<b>Total Brunswick Bank Checking</b>					<b>0.00</b>	<b>52,864.92</b>	<b>*****</b>
<b>TOTAL</b>					<b>0.00</b>	<b>52,864.92</b>	<b>*****</b>

## CHIEF ENGINEER REPORT FOR JUNE 2011

### WORK DONE ON TRUCKS

- 12-74 Remove snow chains Replace water can and filled 2 times  
Cambell Supply is taken 12-74. for repairs on July 8 2011
- 12-75 Tighten bolt on right front step. Repair right head light.
- 12-86 Replace left top 220 volt bulb on tower light

### MISS.

Filled two containers of speedy-dry

### SCOTT PACKS

Replace 12 C-Batteries packs 2, 12, 17 & 29

Filled 9 scott bottles

### MILES FOR THE MONTH

12-74	246
12-75	140
12-76	19
12-86	62
12-87	306
12-93	16
TOTAL MILES	789

End of Report

10:13 AM

08/04/11

Accrual Basis

# Englishtown Fire District No. 1

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Check	7/7/2011	4197	Manalapan - Englishtown Board...	Utilities	1,021.36		*****
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Check	7/7/2011	4206	Jersey Central Power & Light	Utilities	742.51		*****
Check	7/7/2011	4207	Tim Kirkland	Training	1,260.00		*****
Check	7/25/2011	4208	N.J. Casualty Ins.	Insurance Premiums	4,443.00		*****
Check	7/25/2011	4209	verizon Cell	Utilities	524.97		*****
Check	7/28/2011	wire	state of nj-nj-927	Employee Benefits	205.43		*****
<b>Total Brunswick Bank Checking</b>					<b>0.00</b>	<b>58,038.32</b>	<b>*****</b>
<b>TOTAL</b>					<b>0.00</b>	<b>58,038.32</b>	<b>*****</b>