

August 4, 2011

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday August 4, 2011 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8:14 P.M. by Chairman T. Frueh

1. **Sunshine Statement by Joseph D. Youssouf**

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Frueh, T. Kirkland, G. Maresca, P. Cooke, and M. Galasso

Minutes: Minutes for the July 7, 2011 meeting were motioned by T. Frueh and seconded by M. Galasso.
Motion passed by a roll call vote.

Ayes: T. Kirkland, G. Maresca, T. Frueh, P. Cooke, and M. Galasso

Financial: The Treasurer's Report was given by G. Maresca with the recommendation to pay the attached bill list for the month of August, 2011 in the amount of \$14,481.36. Offered by P. Cooke and seconded by T. Frueh and motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, G. Maresca, M. Galasso, and T. Kirkland

The Treasurer's Report was given by G. Maresca with a recommendation to amend the bill list for the month of July, 2011 adding \$4,443.00NJ Casualty Insurance, \$524.97 Verison Wireless, and \$205.43 State of NJ for an amended total of \$58,038.32. Motioned by P. Cooke and seconded by M. Galasso. Motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, G. Maresca, M. Galasso, and T. Kirkland

Legal and Audit:

J. Youssouf updated the Board on the pending bill to change the annual fire district elections from February to November.

Chief's Report: See Attached

Department Engineer's Report: Tabled

Truck Committee: Members of the committee conducted a midpoint inspection of the new engine, some minor corrections were made and a change order of 2,004.90

LOSAP: FF P. Sherer inquired to the Board where the transfer of funds and review of the 2010 contributions.

Correspondence: N/A

Insurance: N/A

Old Business: G. Maresca proposed to have Ron Petrics audit the Englishtown Fire Bureau's operations. Motioned by T. Frueh and seconded by T. Kirkland. Motion passed by a roll call vote.

New Business:

Chief P. Hall requested The Board's permission to take 12-76 to the Monmouth County Firefighters Competition in Colts Neck August 6, 2011. The Board gave its approval.

FF A. Hagenburg requested permission for members to use Fire Dept. PPE for a fund raiser for September 11. The Board gave its approval.

T. Kirkland proposed holding a separate budget workshop meeting to be determined at a later date.

President L. Sarti asked The Board for authorization of \$4,746.39 for new flooring and \$300 for carpeting in the meeting room; Authorized by The Board.

Resolution 2011-6

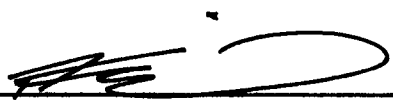
Whereas Chanin Robillotti has been accepted for probationary membership by the Englishtown Volunteer Fire Department at their regularly scheduled monthly business meeting; additionally he has been certified as meeting the requirements as set by The Board of Fire Commission. Motioned by P. Cooke and seconded by M. Galasso.

Ayes: T. Frueh, G. Maresca, T. Kirkland, M. Galasso, and P. Cooke

Public Open Portion: N/A

Meeting Adjournment: at 9:48 P.M. after a motion by T. Kirkland and seconded by P. Cooke and approved by a roll call vote.

Certified at the September 1, 2011 meeting:

A handwritten signature in black ink, consisting of several horizontal strokes followed by a large, rounded flourish.

6:53 PM
 08/04/11
 Accrual Basis

Englishtown Fire District No. 1
Bill List
 As of August 31, 2011

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Check	8/4/2011	4210	Agway	Building		53.95	*****
Check	8/4/2011	4212	Avaya Contract	Utilities		180.18	*****
Check	8/4/2011	4237	Advanced Generator	Trucks		265.00	*****
Check	8/4/2011	4238	Englishtown Fire Department	Contract - Volunteer ...		1,668.66	*****
Check	8/4/2011	4239	Borough of Englishtown - Water...	Utilities		169.00	*****
Check	8/4/2011	4234	Englishtown Fire Department	-SPLIT-		1,858.45	*****
Check	8/4/2011	4235	Freehold Cartage Inc.	Utilities		79.45	*****
Check	8/4/2011	4236	Fall Safe Testing	Fire Fighting Equipm...		384.00	*****
Check	8/4/2011	4231	~Jersey Central Power & Light	Utilities		15.96	*****
Check	8/4/2011	4232	Jersey Central Power & Light	Utilities		829.74	*****
Check	8/4/2011	4233	Manalapan - Englishtown Board...	Utilities		984.94	*****
Check	8/4/2011	4228	Manalapan Hardware	Building		35.37	*****
Check	8/4/2011	4229	Municipal Emergency Services	Fire Fighting Equipm...		21.88	*****
Check	8/4/2011	4230	NJ Natural Gas	Utilities		40.52	*****
Check	8/4/2011	4225	Overhead door co	Building		378.40	*****
Check	8/4/2011	4226	Response Protection corp	Personal Protective E...		864.00	*****
Check	8/4/2011	4227	Staples	Office Supplies		120.18	*****
Check	8/4/2011	4222	Technical fire services	Trucks		450.00	*****
Check	8/4/2011	4223	Verizon	Utilities		174.90	*****
Check	8/4/2011	4224	verizon Cell	Utilities		273.76	*****
Check	8/4/2011	4219	Jason Carlos	Training		56.00	*****
Check	8/4/2011	4220	Thomas Frueh	Training		1,000.00	*****
Check	8/4/2011	4221	Matt Galasso	Training		996.26	*****
Check	8/4/2011	4216	Gerald Maresca	-SPLIT-		1,410.34	*****
Check	8/4/2011	4217	Matthew Ulatowski	Training		996.14	*****
Check	8/4/2011	4218	Kemton Flags	Building		356.50	*****
Check	8/4/2011	4213	Gerald Maresca	Building		77.92	*****
Check	8/4/2011	4214	NJ Fire Equipment	Fire Fighting Equipm...		61.86	*****
Check	8/4/2011	4215	SBP Industries Inc.	Building		660.00	*****
Total Brunswick Bank Checking					0.00	14,481.36	*****
TOTAL					0.00	14,481.36	*****

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

Alarm Date Between {07/01/2011} And {07/31/2011}

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
1 Monmouth County Radio Room							
11-0000196-000	07/01/2011	00:08:35	12:22:38	12:41:43	9	2.86	891 Warehouse
11-0000197-000	07/02/2011	00:04:35	01:41:37	02:02:37	6	2.10	311 24-hour care
11-0000198-000	07/04/2011	00:11:17	11:51:52	12:14:32	9	3.40	429 Multifamily
11-0000199-000	07/04/2011	00:01:35	14:29:25	14:48:41	11	3.53	429 Multifamily
11-0000200-000	07/05/2011	00:04:00	13:10:00	13:40:00	10	5.00	215 High
11-0000201-000	07/05/2011	00:04:34	18:56:54	19:26:41	18	8.93	962 Residential
11-0000202-000	07/06/2011	00:04:22	07:23:21	07:41:28	7	2.11	213 Elementary
11-0000203-000	07/06/2011	00:08:18	15:11:51	15:40:15	10	4.73	962 Residential
11-0000204-000	07/06/2011	00:02:52	16:48:08	17:00:50	11	2.32	419 1 or 2 family
11-0000205-000	07/07/2011	00:04:00	17:45:00	18:05:00	11	3.66	419 1 or 2 family
11-0000206-000	07/09/2011	00:06:00	12:59:00	13:24:00	13	5.41	962 Residential
11-0000207-000	07/09/2011	00:03:25	20:10:35	20:18:41	10	1.35	962 Residential
11-0000208-000	07/10/2011	00:03:27	18:12:33	18:26:12	11	2.50	648 Sanitation
11-0000209-000	07/11/2011	00:03:21	11:07:39	11:18:20	7	1.24	962 Residential
11-0000210-000	07/12/2011	00:12:03	23:33:29	00:04:40	9	4.67	419 1 or 2 family
11-0000211-000	07/13/2011	00:12:02	13:35:03	14:08:07	6	3.30	962 Residential
11-0000212-000	07/14/2011	00:07:00	16:17:00	16:33:00	18	4.80	962 Residential
11-0000213-000	07/14/2011	00:05:00	16:33:00	18:50:00	19	43.38	700 Manufacturing,
11-0000214-000	07/14/2011	00:02:00	19:45:00	19:49:00	18	1.20	419 1 or 2 family
11-0000215-000	07/15/2011	00:02:45	16:03:14	16:30:00	12	5.35	419 1 or 2 family
11-0000216-000	07/15/2011	00:02:36	21:27:44	21:43:52	46	12.36	151 Library
11-0000217-000	07/16/2011	00:11:30	19:13:12	19:53:11	6	3.99	311 24-hour care
11-0000218-000	07/17/2011	00:02:41	18:23:51	18:38:05	12	2.84	962 Residential
11-0000219-000	07/19/2011	00:15:54	11:02:06	12:08:03	13	14.28	962 Residential
11-0000220-000	07/19/2011	00:02:10	11:24:50	11:49:59	7	2.93	962 Residential
11-0000221-000	07/20/2011	00:02:45	12:59:15	13:09:21	5	0.84	215 High
11-0000222-000	07/21/2011	00:08:04	00:55:15	01:27:13	7	3.72	419 1 or 2 family
11-0000223-000	07/22/2011	00:03:12	11:39:48	11:53:16	14	3.14	419 1 or 2 family
11-0000224-000	07/25/2011	00:11:49	16:37:44	16:56:56	17	5.44	962 Residential
11-0000225-000	07/27/2011	00:10:16	05:07:51	05:34:46	5	2.24	419 1 or 2 family
11-0000226-000	07/28/2011	00:09:50	02:42:04	03:09:05	4	1.80	419 1 or 2 family
11-0000227-000	07/28/2011	00:11:36	08:20:09	08:38:50	5	1.55	311 24-hour care
11-0000228-000	07/29/2011	00:09:29	07:50:31	08:08:41	7	2.11	700 Manufacturing,
11-0000229-000	07/29/2011	00:03:13	14:54:47	15:07:32	8	1.70	962 Residential
11-0000230-000	07/29/2011	00:04:46	19:26:26	19:33:56	13	1.62	962 Residential
11-0000231-000	07/31/2011	00:04:27	00:00:39	00:24:23	10	3.95	213 Elementary
Subtotal Alarm Count	36		Subtotal Staff & Hours	404	176.49		

Total Incident Count

36

Englishtown Fire Department

Incident Type Report

Alarm Date Between {07/01/2011} And {07/31/2011}

Incident	Alm Date	Time	Primary Action	Property Use
444 Power line down				
11-0000203-000	07/06/2011	15:11:51	73 Provide manpower	962 Residential street, road
11-0000206-000	07/09/2011	12:59:00	82 Notify other	962 Residential street, road
11-0000207-000	07/09/2011	20:10:35	82 Notify other	962 Residential street, road
11-0000209-000	07/11/2011	11:07:39	00 Action taken, Other	962 Residential street, road
11-0000212-000	07/14/2011	16:17:00	00 Action taken, Other	962 Residential street, road
11-0000218-000	07/17/2011	18:23:51	82 Notify other	962 Residential street, road
11-0000229-000	07/29/2011	14:54:47	82 Notify other	962 Residential street, road
Incident Type Count:	1			Percent of All: 2.7%
651 Smoke scare, odor of smoke				
11-0000230-000	07/29/2011	19:26:26	86 Investigate	962 Residential street, road
Incident Type Count:	1			Percent of All: 2.7%
714 Central station, malicious false alarm				
11-0000227-000	07/28/2011	08:20:09	63 Restore fire alarm	311 24-hour care Nursing
Incident Type Count:	1			Percent of All: 2.7%
735 Alarm system sounded due to malfunction				
11-0000200-000	07/05/2011	13:10:00	64 Shut down system	215 High school/junior high
11-0000208-000	07/10/2011	18:12:33	63 Restore fire alarm	648 Sanitation utility
11-0000217-000	07/16/2011	19:13:12	63 Restore fire alarm	311 24-hour care Nursing
11-0000231-000	07/31/2011	00:00:39	63 Restore fire alarm	213 Elementary school,
Incident Type Count:	4			Percent of All: 11.1%
740 Unintentional transmission of alarm, Other				
11-0000196-000	07/01/2011	12:22:38	63 Restore fire alarm	891 Warehouse
11-0000199-000	07/04/2011	14:29:25	64 Shut down system	429 Multifamily dwelling
Incident Type Count:	2			Percent of All: 5.5%
743 Smoke detector activation, no fire - unintentional				
11-0000214-000	07/14/2011	19:45:00	00 Action taken, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 2.7%

Englishtown Fire Department

Incident Type Report

Alarm Date Between {07/01/2011} And {07/31/2011}

Incident	Alm Date	Time	Primary Action	Property Use
744 Detector activation, no fire - unintentional				
11-0000197-000	07/02/2011	01:41:37	63 Restore fire alarm	311 24-hour care Nursing
Incident Type Count:		1		Percent of All: 2.7%
745 Alarm system activation, no fire - unintentional				
11-0000202-000	07/06/2011	07:23:21	63 Restore fire alarm	213 Elementary school,
11-0000221-000	07/20/2011	12:59:15	00 Action taken, Other	215 High school/junior high
11-0000228-000	07/29/2011	07:50:31	63 Restore fire alarm	700 Manufacturing, processing
Incident Type Count:		3		Percent of All: 8.3%
746 Carbon monoxide detector activation, no CO				
11-0000204-000	07/06/2011	16:48:08	86 Investigate	419 1 or 2 family dwelling
11-0000205-000	07/07/2011	17:45:00	00 Action taken, Other	419 1 or 2 family dwelling
11-0000210-000	07/12/2011	23:33:29	86 Investigate	419 1 or 2 family dwelling
11-0000222-000	07/21/2011	00:55:15	86 Investigate	419 1 or 2 family dwelling
11-0000223-000	07/22/2011	11:39:48	00 Action taken, Other	419 1 or 2 family dwelling
11-0000225-000	07/27/2011	05:07:51	86 Investigate	419 1 or 2 family dwelling
11-0000226-000	07/28/2011	02:42:04	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:		7		Percent of All: 19.4%
Total Incident Count:		36		

Englishtown Fire Department

Incidents by District (Summary)

Alarm Date Between {07/01/2011} And {07/31/2011}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
12-1 Englishtown Boro	5	13.88 %	\$0	0.00 %
26-1 Gordons Corner	6	16.66 %	\$0	0.00 %
26-2 Manalapan Township	23	63.88 %	\$0	0.00 %
26-2P Manalapan Primary Response Area	2	5.55 %	\$0	0.00 %
Total Incident Count:	36		Total Est Losses:	\$0