

June 3, 2010

The Board of Fire Commission Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday June 3, 2010 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8:13 P.M. by Chairman T. Frueh
Sunshine Statement by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Members in attendance:

Present: T. Frueh, T. Kirkland, G. Maresca, M. Galasso and P. Cooke

Minutes: Minutes for the May 6, 2010 meeting were motioned by M. Galasso and seconded by G. Maresca to accept the minutes. Motion passed by a roll call vote.
Ayes: G. Maresca, T. Frueh, M. Galasso, T. Kirkland, and P. Cooke

Financial: The Treasurer's Report was given by G. Maresca with a recommendation to pay the attached bill list for the Month of June, 2010 in the amount of \$38,597.24. Offered by M. Galasso and Seconded by: T. Kirkland and Motion passed by a roll call vote:
Ayes: P. Cooke, M. Galasso, T. Kirkland, G. Maresca and T. Frueh

Legal and Audit:

J. Youssouf updated the Board of some potential upcoming changes to State laws governing Fire District elections and the budgeting process.

Chief's Report: See attached

Department Engineer's Report: See attached

Truck Committee: No new activity

LOSAP: P. Cooke is continuing the process of transferring funds from AIG Valic to Lincoln Financial

Correspondence: N/A

Insurance:

Old Business: Fire Dept. President Lou Sarti discussed with the Board options for replacing the worn sheds behind the firehouse, the Board asked him to obtain quotes and research and report back at the July meeting.


New Business:

J. Youssouf will work on preparing a contract for the installation of security cameras for the firehouse.

Public Open Portion: N/A

Meeting Adjournment: at 9:08 PM after a motion by T. Kirkland and a second by P. Cooke and approved by roll call vote.

Certified at the July 1, 2010 meeting:

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JUNE 10

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AVAY.

AGT Batterys	antenna (6)	3001	82.56
Bd of Ed.	APR FUEL	3002	603.14
CONTINENTAL FIRE & SAFETY		3003	417
Coastal Fire Systems.	AGREEMENT 2010	3004	2775.96
CDW-6	H.P. OFFICE laptop	3005	1500. -
Freehold Cartage	APR + MAY	3006	158.90
Fire & Safety	1275	3007	1593.76
First Priority.	1275 ins	3008	6840.25
Gannett	Contract awards. ads.	3009	66.32
J.C. P&L	TOWER.	3010	17.40
J.C. P&L	SERVIC	3011	914.43
McC Nail & Co.	A&H ins	3012	691.75
N.J. Gas	Apr.	3013	87.12
N.J. Fire Equipment		3014	202
Staphes.		3015	69.92
Stoeckel's lawn & landscaping		3016	995.
VERIZON.	PHONE	3017	164.88
VERIZON.	Cell.	3018	330.81
Tim Kirkland.	Boots.	3019	159. -
Peter Cooke		3020	1468.69
Pasquale Di Benedetto		3021	446.53
Thomas Frush.		3022	1468.69
Matt Gabasso.		3023	1468.69
Thomas Kirkland		3024	1759.91
Gerald MURPHY		3025	1784.91

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N.J. Casualty Ins
E F D

W.C.

3026

962.96

3027

1666.66

28,697.24

Brunswick Bank

9,900

38,597.24

Englishtown Fire Department

Incidents by District (Summary)

Alarm Date Between {05/01/2010} And {05/31/2010}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
12-1 Englishtown Boro	7	18.42 %	\$0	0.00 %
26-1 Gordons Corner	4	10.52 %	\$0	0.00 %
26-2 Manalapan Township	19	50.00 %	\$0	0.00 %
26-2P Manalapan Primary Response Area	6	15.78 %	\$0	0.00 %
32-1 Millstone Township	2	5.26 %	\$0	0.00 %
Total Incident Count:	38		Total Est Losses:	\$0

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {05/01/2010} And {05/31/2010}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	2.63%	\$0	0.00%
113 Cooking fire, confined to container	3	7.89%	\$0	0.00%
118 Trash or rubbish fire, contained	1	2.63%	\$0	0.00%
131 Passenger vehicle fire	1	2.63%	\$0	0.00%
132 Road freight or transport vehicle fire	1	2.63%	\$0	0.00%
141 Forest, woods or wildland fire	2	5.26%	\$0	0.00%
	9	23.68%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	1	2.63%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	2.63%	\$0	0.00%
	2	5.26%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	5.26%	\$0	0.00%
413 Chemical spill or leak	1	2.63%	\$0	0.00%
424 Carbon monoxide incident	1	2.63%	\$0	0.00%
444 Power line down	4	10.52%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	2.63%	\$0	0.00%
	9	23.68%	\$0	0.00%
5 Service Call				
522 Water or steam leak	1	2.63%	\$0	0.00%
	1	2.63%	\$0	0.00%
6 Good Intent Call				
622 No Incident found on arrival at dispatch	1	2.63%	\$0	0.00%
651 Smoke scare, odor of smoke	2	5.26%	\$0	0.00%
	3	7.89%	\$0	0.00%
7 False Alarm & False Call				
715 Local alarm system, malicious false alarm	1	2.63%	\$0	0.00%
730 System malfunction, Other	1	2.63%	\$0	0.00%
733 Smoke detector activation due to	2	5.26%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	2.63%	\$0	0.00%
736 CO detector activation due to malfunction	1	2.63%	\$0	0.00%
744 Detector activation, no fire -	2	5.26%	\$0	0.00%

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {05/01/2010} And {05/31/2010}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
745 Alarm system activation, no fire -	5	13.15%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	2.63%	\$0	0.00%
	<u>14</u>	<u>36.84%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 38

Total Est Loss: \$0

Englishtown Fire Department

Year-to-date Incident Participation

Activity Date Between {01/01/2010} And
{05/31/2010}

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
BARB01 Barbato, Joseph	1	2	0	0	0	0	0	0	0	0	0	0	3	1.58
BOGU05 Boguslawski, James	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
BOTT01 Botti, Frank Matthew	12	4	1	1	1	0	0	0	0	0	0	0	19	10.05
COMM01 Cammarata, Mike	11	5	10	15	1	0	0	0	0	0	0	0	42	22.22
CARL01 Carlos, Jason L.	15	17	21	4	16	0	0	0	0	0	0	0	73	38.62
CARR01 Carr, Henry K.	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
CARR02 Carr, Judy	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
COOK01 Cooke, Peter	16	8	3	4	3	0	0	0	0	0	0	0	34	17.98
CARR03 Correia, Miguel	12	10	10	5	2	0	0	0	0	0	0	0	39	20.63
DECK01 Decker, Jason	9	14	14	7	8	0	0	0	0	0	0	0	52	27.51
DIBE01 DiBenedetto, Pete	42	25	36	25	28	0	0	0	0	0	0	0	156	82.53
DOOL01 Dooley, Timothy	5	4	1	1	1	0	0	0	0	0	0	0	12	6.34
FRUE01 Frueh, Tom K.	32	15	29	17	27	0	0	0	0	0	0	0	120	63.49
FRUE02 Frueh, William A	1	10	4	2	1	0	0	0	0	0	0	0	18	9.52
GALA01 Galasso, Matt	9	11	12	5	8	0	0	0	0	0	0	0	45	23.80
GRAB02 Grabowski, Christine	1	0	0	0	0	0	0	0	0	0	0	0	1	0.52
GRAB01 Grabowski, Ed	1	0	0	0	0	0	0	0	0	0	0	0	1	0.52
HALL01 Hall, Peter	36	23	3	24	26	0	0	0	0	0	0	0	112	59.25
HOLO01 Holowach, Brian	13	14	14	7	9	0	0	0	0	0	0	0	57	30.15
INFA01 InFante, Don	9	9	1	6	2	0	0	0	0	0	0	0	27	14.28
JACO01 Jacobs, Christopher	4	6	2	4	3	0	0	0	0	0	0	0	19	10.05
JASP01 Jasper, Shaina	6	10	18	7	6	0	0	0	0	0	0	0	47	24.86
JOCO01 J Jacobs, Christopher	0	0	1	1	0	0	0	0	0	0	0	0	2	1.05
KENN01 Kennedy, Andrew	5	9	1	2	1	0	0	0	0	0	0	0	18	9.52
KIRK04 Kirkland, James G.	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
KIRK05 Kirkland, Jason	14	17	28	20	15	0	0	0	0	0	0	0	94	49.73
KIRK01 Kirkland, Ralph C.	14	10	13	13	11	0	0	0	0	0	0	0	61	32.27
KIRK02 Kirkland, Tim D.	35	23	34	20	30	0	0	0	0	0	0	0	142	75.13
KIRK03 Kirkland, Tom	16	14	12	16	19	0	0	0	0	0	0	0	77	40.74
KLIE01 Klein, Dave	5	4	1	1	1	0	0	0	0	0	0	0	12	6.34
KNAP01 Knapp, E	1	0	0	0	0	0	0	0	0	0	0	0	1	0.52
KNAP02 Knapp, Jonathan	12	1	0	1	12	0	0	0	0	0	0	0	26	13.75
KNIE01 Kniesler, Richard	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
LABA01 LaBarbera, Joseph	4	5	1	1	1	0	0	0	0	0	0	0	12	6.34
LACU01 Lacugna, Dylan	17	12	17	17	7	0	0	0	0	0	0	0	70	37.03
LENN01 Lennon, William	7	14	10	3	1	0	0	0	0	0	0	0	35	18.51
LEON01 Leonardi, Christopher P.	0	2	0	0	1	0	0	0	0	0	0	0	3	1.58
LESN01 Lesnikowski, Tom	4	4	0	0	1	0	0	0	0	0	0	0	9	4.76
MARE01 Maresca, Gerald	13	11	10	13	14	0	0	0	0	0	0	0	61	32.27

Englishtown Fire Department

Year-to-date Incident Participation

**Activity Date Between {01/01/2010} And
{05/31/2010}**

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
MARR01 Marriner, Rich	2	1	0	0	0	0	0	0	0	0	0	0	3	1.58
MILL01 Miller, Edward M	11	9	11	6	5	0	0	0	0	0	0	0	42	22.22
MORG02 Morgan, Robert	1	0	0	0	0	0	0	0	0	0	0	0	1	0.52
OBRI01 O'Brian, Matt	15	15	16	15	11	0	0	0	0	0	0	0	72	38.09
OCON01 O'Connell, Vincent	11	15	20	17	15	0	0	0	0	0	0	0	78	41.26
PRUS01 Prusakowski, Nick	10	7	12	7	6	0	0	0	0	0	0	0	42	22.22
SALT01 Salter, Forman	14	8	14	4	1	0	0	0	0	0	0	0	41	21.69
SANS01 Sansone, Joseph	9	5	1	1	0	0	0	0	0	0	0	0	16	8.46
SART01 Sarti, Lou	14	13	20	6	3	0	0	0	0	0	0	0	56	29.62
SCHO01 Schonfield, Ian	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
SEAM01 Seaman, Brian	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
SELI01 Seligman, Tiffany	5	4	1	1	1	0	0	0	0	0	0	0	12	6.34
SERE01 Serevetas, Greg	5	4	1	1	1	0	0	0	0	0	0	0	12	6.34
SHER01 Sherer, Phil	3	4	1	1	1	0	0	0	0	0	0	0	10	5.29
SIMO02 Simon, Andrew	4	4	1	0	0	0	0	0	0	0	0	0	9	4.76
SUYD01 Suydam, Rob	1	0	0	0	0	0	0	0	0	0	0	0	1	0.52
THOM01 Thompson, Rich	4	4	1	1	1	0	0	0	0	0	0	0	11	5.82
THOR01 Thoresen, Chris	24	12	28	26	29	0	0	0	0	0	0	0	119	62.96
TOTH01 Toth, Stephen	7	12	6	7	9	0	0	0	0	0	0	0	41	21.69
ULAT01 Ulatowski, Matt	15	17	25	25	23	0	0	0	0	0	0	0	105	55.55
WAGN02 Wagner, Derek	15	15	24	14	16	0	0	0	0	0	0	0	84	44.44
WARS01 Warshany, Charles	20	12	23	15	16	0	0	0	0	0	0	0	86	45.50
WHIT01 White, Thomas	4	4	1	2	1	0	0	0	0	0	0	0	12	6.34

Total Runs by Month											
Jan	42	Feb	32	Mar	42	Apr	35	May	38	Jun	0
Jul	0	Aug	0	Sep	0	Oct	0	Nov	0	Dec	0

Grand Total Runs: 189

ProActive Technology Solutions

Digital Video Surveillance System Sales Agreement

This Agreement, dated May 19th, 2010, is between Proactive Technology Solutions, with offices located at 289 Highway 33, Manalapan, NJ 07726, (hereinafter referred to as Proactive), and The Englishtown Fire Department, located at Englishtown, NJ 07726 (hereinafter referred to as Customer).

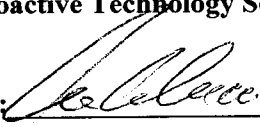
Whereas Proactive and Customer agree:

- 1. Project Definition:** Customer agrees to purchase (1) Refurbished 16 channel NeoWatch Digital Video Recorder Systems from Proactive, configured as follows: (5) refurbished interior Dome color cameras and (2) new exterior I/R cameras. The system is designed to provide Customer with sixty (60) days of storage per camera.
- 2. Project Scope:** Proactive will set up, install, and configure the Digital Video Server identified above. Included in this scope is the camera installation, set up, and focusing, DVR configuration, and training of specified personnel on the use of the system. Training sessions will be conducted on the final day of system installation. Proactive will supply the Englishtown Fire Company with all necessary video cables. If the Fire Dept personnel elect to use EMT housing for the cable, Proactive will donate up to 100' of EMT and connectors. The Englishtown Fire Company volunteer personnel will be responsible for the actual cable installation.
- 3. Warranties:** All hardware is warranted for 90 days from date of installation. Proactive will replace any defective component at no charge for 90 days from date of installation.
- 4. Costs:** The total cost of the Digital Surveillance System offered is \$ 3,400.

The optional System Maintenance Plan is offered at \$ 350. per year starting on the first anniversary of initial system installation, and is renewable each subsequent year if both parties agree to renew.

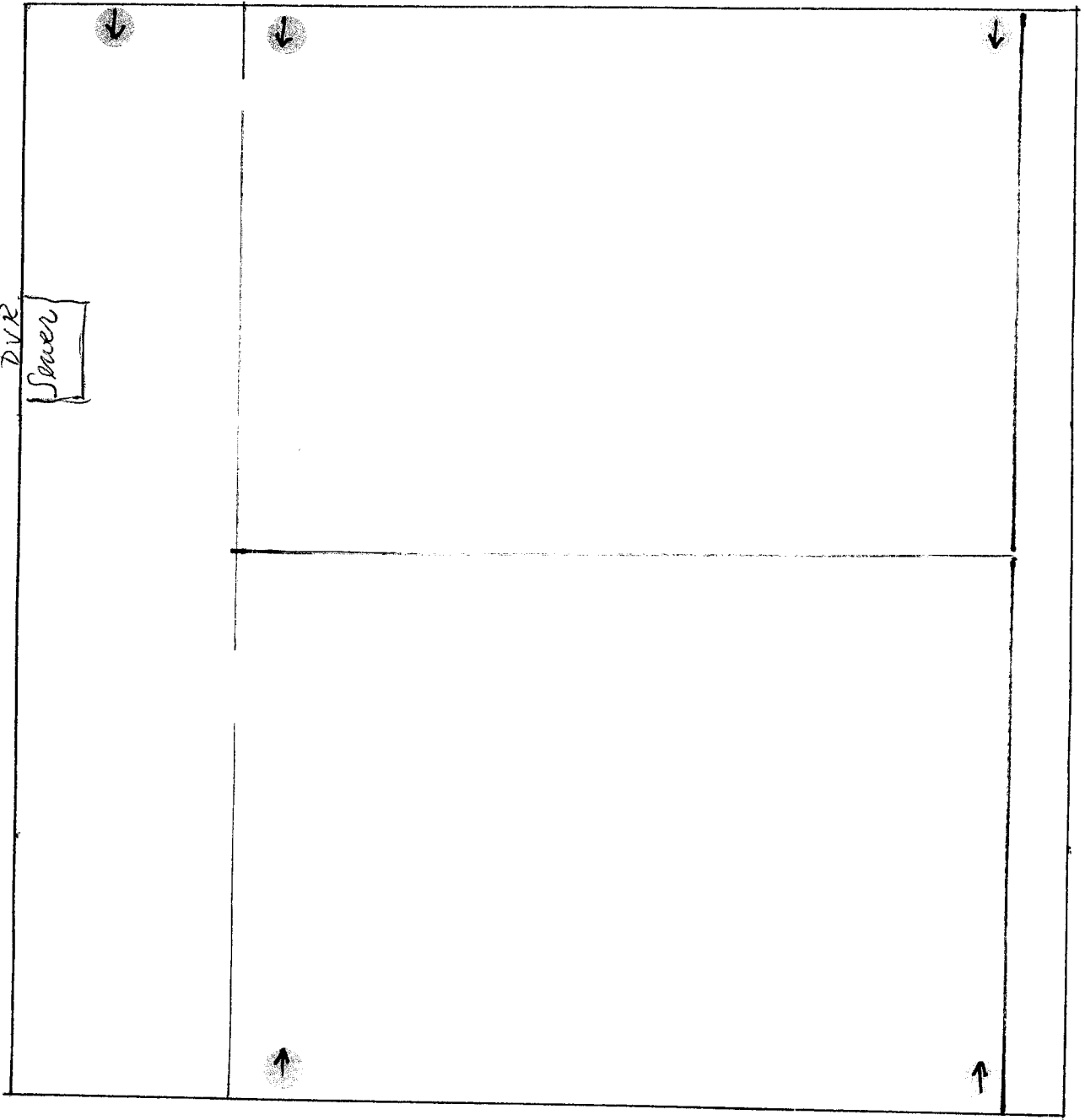
- 5. Payment Terms:** Proactive and Customer agree to the following payment schedule:
\$1,000 due and payable upon acceptance of this Agreement.
Remainder due and payable upon project completion
- 6. General:** This Agreement shall be governed by the Laws of the State of New Jersey. If either party shall neglect or fail to perform any of its obligations under this Agreement, and such failure continues for a period of thirty calendar days after written notice thereof, the other party shall have the right to immediately terminate this Agreement. All equipment installed at the Customer's location remains the Property of Proactive Solutions until the Payment Terms are paid in full. Customer agrees to allow Proactive to remove their equipment from the above named address if the payment terms are not satisfied as stipulated in the "Payment Terms" above.

Approved:
Proactive Technology Solutions

By:  _____

Approved: Englishtown Fire Company.

By: _____



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Board of Fire Commissioners

DISTRICT 1

OF THE

Englishtown Fire Department

POST OFFICE BOX 1
ENGLISHTOWN, NJ 07726

Wednesday, May 12, 2010

AIG-Valic
Plan Sponsor Service Team
Fax: 713-831-5283

Re: Liquidation of the Borough of Englishtown Fire District #1 LOSAP account
Group number 63719

Dear Ms. Quo:

Please accept this as a formal request for the complete liquidation of the Borough of Englishtown Fire District #1 LOSAP funds. Please confirm receipt of this fax with an expected date of the transfer of funds.

Please liquidate all Participants accounts, provide a closing balance for each, and remit one check representing the entire balance. In addition, if there are surrender charges please identify individually how they will be assessed. Please make the check payable to: Borough of Englishtown Fire District #1. The check and breakdown documentation should be sent to the Borough of Englishtown Fire District #1 address of record.

It is my understanding that SEC regulations may apply to this transaction. As resigning custodian, you may be required by these regulations to complete this request within 7 days receipt of the request.

We understand that AIG/VALIC can take up to 45 days to close and remit the money to the Sponsoring Agency. If possible we would appreciate a faster conclusion to this process.

Your response and written action plan would be appreciated to close this matter.

I look forward to a response.

Sincerely



Peter S. Cooke, Jr.

Fire Commissioner/Plan Administrator